

MINUTES

RECREATION AND PARKS BOARD:

LOWER ALLEN TOWNSHIP

REGULAR MEETING

FEBRUARY 26, 2025

The following were in ATTENDANCE:

BOARD MEMBERS

Megan Klenzing, Chair
Lauren Casselberry, Vice Chair
Rick Grove, Secretary
Scott Duncanson
James Kaiser

TOWNSHIP PEPRSONNEL

Helen Grundon, Administrative Assistant
Tom Stambaugh, Park Operations Supervisor
Renee' Greenawalt, Recording Secretary

LIAISON

Commissioner Josh Nagy

CALL TO ORDER

Ms. Klenzing called the February 26, 2025, Regular Meeting of the Lower Allen Township Recreation and Parks Board to order at 7:00 pm.

APPROVAL OF MEETING MINUTES

Mr. Grove motioned to approve the minutes, with corrections of the January 25, 2025, Regular Meeting. Mr. Kaiser seconded. The motion passed 5-0.

PUBLIC COMMENT – Highland Park

There was no public comment. Ms. Grundon reported that the new cameras had been installed and were functioning.

Liaison Report

Commissioner Nagy provided an update on the selection and installation of the new cameras. He noted that three different types of cameras were explored and underwent a trial testing period. He described the functionality of the Verkada cameras, highlighting their ability to track movement.

Cameras have been installed at Highland Park and Lower Allen Community Park (LACP), with plans for future purchase and installation of cameras at Cedar Spring and Wass parks. At LACP, cameras were installed at the boat launch, fun fort, concession stand, dog park, and the main entrance. There is an app associated with cameras that is available to public safety and public works staff.

There was some discussion about the availability of insurance coverage for the larger item playground equipment as well as the cameras. It was determined that insurance coverage was not available for the broken swing at Highland Park.

TOWNSHIP STAFF REPORT

Ms. Grundon presented the Recreation and Parks Staff Report, noting that that staff had completed winter weather clean-up had been completed and built new steps for the salt brine unit. Minor repairs were completed at the barn, to include the repair of a hole in the wall and replacement of a counter on the lower level. She also

noted possible plans for repainting inside the barn. Additionally, sheds for the baseball fields and new benches for the campsites had been built.

OLD BUSINESS

Easter Egg Hunt

The annual easter egg hunt will be held at LACP on Saturday, April 12, 2025, at 10 AM. Ms. Grundon reported that coordination efforts were well underway with donations provided from Hershey, Cargill, Dave and Busters, Members First, Trindle Bowl, Weis and others. Residents from Cedar Run and employees of Cargill will assist in stuffing eggs and goody bags. A draft flyer was circulated for review. Advertising will occur throughout the community.

Gardeners Gathering

The event will be held at LACP on Saturday, March 29, 2025. Master Gardener, Anna Ellis from Penn State Extension, will offer a program on pollinator gardens. The associated \$100 fee will be funded from the event budget. Ms. Barbara Arnold will offer a Stormwater Education program on residential property runoff and the impact on the watershed. This will be offered in partnership with the Susquehanna Outfitters and the Yellow Breeches Watershed Association, for a future kayaking training event in May, which will involve two options (creek or river). Participants will earn a US Coast Guard certificate and will receive a personal flotation device.

Additionally, a plant swap is planned for the Gardeners Gathering. Donations are being sought. A draft flyer was circulated for review and feedback.

Bark for Life

The event, sponsored and coordinated by the American Cancer Society, was approved by the Township Manager, and will be held on Saturday, May 10, 2025, at LACP. The associated draft lease and agreement will be reviewed for approval by the Township Manager.

NEW BUSINESS

Lower Allen Township 175th Anniversary Celebration

Ms. Grundon announced that 2025 was the 175th anniversary of Lower Allen Township and noted that a small founding ceremony would be held in conjunction with Upper Allen Township on October 26, 2026, with Representative Delozier and Senator Regan participating. Staff are forming a committee aimed at considering additional ways to recognize the anniversary.

Commissioner Nagy noted that October 26 was the tentative date of Lisburn Fire Company's annual community day and suggested there could be a conflict unless the events were held in conjunction with each other. He suggested coordinating with Julie Etcherling.

Gardeners Fall Fest

Ms. Casselberry provided an update on the plans for the event, noting a significant amount of interest from potential vendors. Members discussed the location of the event at LACP and rain contingency options, reaching a consensus that the baseball field area was a viable option and that vendors could provide their own tents. She indicated that donations were being sought from local garden shops. Members also suggested requesting a donation from Cargill to sponsor the purchase of pumpkins. There was also some thought given to coordinating the event to coincide with the 175th anniversary events to encourage sponsorship and donations. Ms. Casselberry also noted that the cheese steak food truck vendor had inquired about permission to serve beer. A decision is subject to Board of Commissioners approval.

ADJOURN:

The Regular Meeting of the Recreation and Parks Board was adjourned at 7:51 PM. The next meeting will be March 26, 2025, at 7 PM.